

## **Notification of Authorization under the Degree-Granting Institutions Act**

**Date posted:** August 18, 2006  
**Institution:** ITT Technical Institute-Everett  
**Nature of Request:** Authorization to offer two new programs at the Everett campus  
**Programs to be offered:** Associate of Applied Science in Health Information Technology  
Bachelor of Science in Construction Management

### **Programs currently offered:**

Associate of Applied Science in Computer and Electronics Engineering Technology  
Associate of Applied Science in Computer Drafting and Design  
Associate of Applied Science in Information Technology  
Bachelor of Science in Business Administration  
Bachelor of Science in Criminal Justice  
Bachelor of Science in Data Communications Systems Technology  
Bachelor of Science in Digital Entertainment and Game Design  
Bachelor of Science in Electronics and Communications Engineering Technology  
Bachelor of Science in Information Systems Security  
Bachelor of Science in Technical Project Management

### **Background:**

ITT Technical Institute-Everett has been authorized as a degree-granting institution in Washington State since 1993. The Accrediting Commission of Career Schools and Colleges (ACICS) accredits it as a branch campus of ITT Technical Institute-Spokane.

### **Nature of the Review:**

Prior to granting authorization to offer new degree programs in Washington State, the Higher Education Coordinating Board/Degree Authorization reviews elements such as program outcomes, course requirements, method of course delivery, faculty credentials, and student services.

The programs to be offered by ITT Technical Institute-Everett appear to meet the requirements of the Degree-Granting Institutions Act.

Information on the new programs can be found at the end of this notification.

### **Timeline:**

The HECB plans to make a decision on this application by September 1, 2006.

Any individuals with knowledge that may indicate the institution and/or the program does not meet the authorization requirements of WAC 250-61 are requested to submit comments to: [DAA@hecb.wa.gov](mailto:DAA@hecb.wa.gov).

If you would like to know more about the current law and regulations that govern the program, the statute is RCW 28B.85 and the regulation is WAC 250-61. They can both be found at the following link: [Statutes and Regulations](#).

Programmatic Information:

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**Associate of Applied Science in Health Information Technology – 96 quarter credits**

Program Outcomes:

“The program in Health Information Technology teaches how to collect, analyze, monitor, maintain and report health data in accordance with established data quality principles, legal and information security standards and professional best practices guidelines. These functions encompass, among other duties, processing requests for the release of personal health information, the coding of clinical information, processing and using health data for clinical quality management, billing/reimbursement and compliance with patient privacy regulations. Graduates of this program may pursue careers as health information technicians in a variety of health care settings. Entry-level positions may include medical records technician, health information technician, patient information coordinator and reimbursement specialist.”

Required Courses: (all courses are 4 credits each)

**General Education Courses:** 24 credits total

- GE117    Composition I
- GE127    College Mathematics I
- GE150    Survey of the Sciences
- GE201    Biology
- GE217    Composition II
- GE347    Group Dynamics

**Technical Basic Courses:** 8 credits total

- TB133    Strategies for the Technical Professional
- TB145    Introduction to Computing

**Core Courses:** 64 credits total

- HT101    Organization of Health Care Delivery
- HT102    Introduction to the Health Care Record
- HT103    Medical and Drug Terminology
- HT104    Release of Personal Health Information
- HT105    Anatomy and Physiology
- HT111    Human Diseases
- HT201    Health Care Statistics
- HT202    ICD-9-CM Coding
- HT203    Health Care Data Sets and Specialized Registries
- HT204    CPT Coding
- HT205    Health Care Reimbursement Systems
- HT206    Advanced Coding
- HT211    Utilization, Risk and Compliance Management
- HT212    Supervision and Personnel Management in Health Care
- HT213    Database Design and Applications
- HT221    Professional Practicum I

Program Title:

**Bachelor of Science in Construction Management** – 180 quarter credits

Program Outcomes:

“This program covers the fundamentals and offers a foundation in construction management, construction techniques and legal issues relating to the construction management field. Areas of study include building codes, site construction and measurement, construction documents, construction project management and construction safety management. The goal of this program is to help the student acquire skills that can be used to enter the workplace and be a versatile member of a construction team.

Graduates of this program may begin their careers in a variety of entry-level positions involving construction estimating, construction safety, construction project management or building code compliance.”

Required Courses: (all courses are 4 credits each)

**General Education Courses:** 60 credits total

Unspecified General Education courses totaling 28 credits from courses in humanities, composition, mathematics, the sciences and social sciences.

EG371	Research Methods
EG372	Written Analysis
EG381	Statistics
EG453	Political Issues and the Economy
EG462	Contemporary World Culture
EG468	Ethics
EG481	Environmental Issues
GE364	Art Appreciation

**Core Courses:** 108 credits total

CM310	Commercial Construction Methods
CM320	Principles of Building Construction Management
CM330	Statics and Strength of Materials
CM340	Building Codes
CM350	Site Construction and Management
CM360	Construction Management Information Systems
CM420	Construction Documents and Contracts
CM430	Mechanical Systems
CM440	Construction Project Scheduling
CM450	Cost Estimating and Analysis
CM470	Legal Issues in Construction
CM480	Construction Safety Management
EC311	Introduction to Project Management

And an additional 56 credits chosen from the following courses:

CD111	Introduction to Design and Drafting
CD121	Drafting/CAD Methods
CD130	Architectural Drafting I
CD140	Rapid Visualization

CD210	Engineering Graphics I
CD220	Materials and Processes
CD230	Architectural Drafting II
CD240	Descriptive Geometry
CD250	Engineering graphics II
CD260	Digital Information Management
CD310	Civil Drafting and Introduction to GIS
CD320	Basic Design Theory and Methods
CD331	Design and Drafting Capstone Project
CD340	Physical and Computer-Aided 3D Modeling

**Electives:**

Unspecified electives totaling 12 credits